



Global Childcare (GCC) - Terms and Conditions

All Global Childcare (GCC) learners must read these Terms and Conditions before completing the Application Form to confirm that they have read, understood and agree to the GCC Terms and Conditions listed below.

1. Operation

1.1. The Early Years qualification courses are operated by Global Childcare (GCC).

2. Application

2.1. You must apply for courses at least 1 month before they start by completing the Application Form and confirming that you agree with these GCC Terms and Conditions.

2.2. You can apply either via email info@globalchildcare.co.uk or website www.globalchildcare.net.

3. Entry requirements

3.1. You must be 18 or older.

4. Course duration

4.1. The course lasts no longer than two years and cannot be extended without valid reasons.

4.2. If you need to extend the course for valid reasons, you must complete a GCC Extension Form.

4.3. To extend the course, see the Section 8.

5. Fee payment

5.1. You must pay course fees to GCC's bank account within 10 days of the application date, as agreed in the Payment Agreement, before starting your course with GCC.

5.2. If you choose instalments, you must sign the Payment Agreement Form and pay according to the agreed schedule. If payment is not received within a week of the agreed schedule, GCC reserves the right to suspend your course until GCC confirms that payment is made.

5.3. If you complete your course before the agreed payment date, you must pay the remaining fees before you receive your certification.

6. Workplace experience

6.1. Miscellaneous expenses involved during Workplace experience are not included in the fees. You will need to pay your own travel costs, living costs and DBS.

7. Cooling off period

7.1. You are entitled to a fee refund if you cancel your application in writing within 14 days of the application date.

8. Extension of the course

8.1. You must complete a GCC Extension Form if you cannot complete the course within the course period due to valid reasons.

8.2. In this case, you cannot extend any longer than three years beyond your application date.

8.4. Anyone who has already extended the course once is not permitted to extend any further.

9. Cancellation and Withdrawal/Dismissal

9.1. You must complete a GCC Cancellation Form if you need to cancel your course for some reason. Once the course has started, the course fees are non-refundable. In addition, if we are unable to contact you after more than 3 attempts during the course, we will consider that you have cancelled your course.

9.2. You will be withdrawn/dismissed if you (not an exhaustive list):

- ① violate the GCC Terms and Conditions, GCC policies, or fees are not paid by agreed schedule dates
- ② bring NCFE CACHE or GCC into disrepute or distrust, or behave inappropriately
- ③ violate our Malpractice and Plagiarism Policy, or provide false information

9.3. If withdrawn/dismissed from the GCC course, you will not be re-admitted to any further GCC courses and fees are non-refundable.

9.4. You must abide by our Withdrawal Process of Qualifications policy.

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10. Change, Delay and Suspension

10.1. If your course needs to be changed, delayed or suspended due to unforeseen circumstances, we will notify you in advance.

11. Certification

11.1. NCEF CACHE certification will be awarded once you complete the entire qualification course successfully.

12. Compensation for damages

12.1. If you cause any damage to third parties, including GCC and Assessors, you will have to pay compensation.

13. Indemnity

13.1. GCC assumes no responsibility or liability for costs, losses, etc. to learners and third parties arising from changes, delays or suspensions of the qualification courses.

14. Additional clause

14.1. You must follow Global Childcare's Policies and Procedures not stated in these Terms and Conditions but are available on request.

15. Data Protection

15.1. GCC is registered with the Information Commissioners Office (ICO) as a Data Collector and it complies with its obligations under the UK General Data Protection Regulations (UK GDPR) as set out in its Secure Data/Paperwork Procedures.

15.2. Any information collected will be stored to retain confidentiality according to the UK GDPR. This information may include contact details, personal characteristics such as ethnic group, any special educational needs and relevant medical information etc.

15.3. We will not provide any information about you to anyone outside GCC without your consent, unless the law and our rules allow us to do so. If you want to see the information that we hold and/or share about you at GCC, please ask.

15.4. You must follow the GCC's Confidentiality and Secure Data Procedures not stated in these Terms and Conditions.

16. Copyright and other prohibited conduct

16.1. All resources we provide are copyright of GCC and any redistribution via SNS, etc., or reproduction of part or all of the contents in any form is prohibited. You will be responsible for the damage if you violate copyrights.

16.2. Other prohibited conduct related to copyrights includes:

- Plagiarism from websites or books for assignments (you must clearly state the source of any references in the references/bibliography)
- Offering to buy or sell assignments
- Selling your registration to a third party or assign someone else to take the course

17. Changes to Terms and Conditions

17.1. We may change our Terms and Conditions and other rules where, for example, there are changes to regulatory legislation, or where we consider a change to be in the best interest of GCC as a whole, without consent of learners.

17.2. You will be notified of any changes in writing.

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